

Pease Public Library

Board of Trustees

Pease Public Library Board of Trustees

Date: August 19, 2021, 4:00pm-

I. Call to Order

- a. Roll call, introduction of guests, approval of agenda- the meeting was called to order at 4:09 p.m. In attendance were Quentin Blaine, Winnie Hohlt, Bridget Powers, and Diane Lynch.
- b. Correspondence- none
- c. Public Comment (as allowed by Chair) - none

II. Reports

- a. Financial (see statements).
- b. Director's Report- Diane shared the Bond Payment Schedule with MVS.B.
 - i. Circulation Statistics-
 - ii. Personnel –Non-public session
 - iii. Programming – Summer Reading wrap-up
 - iv. Maintenance – Carpeting

III. Action Items: those needing motions and vote

- a. Will the Trustees accept the \$ 7 in donations from last meeting, and \$4,028.32 in George V. Durgin Trust monies, plus \$49 in donations from this session for a total of \$4084.32 in donated funds? A motion was made by Bridget to accept the funds, seconded by Quentin and all in favor.
- b. Will the Trustees vote to employ the Interware Development (EB2GOV) for credit and debit card use at the library? Diane would like to use this credit card system at the library. It is used currently at the town clerk's office. Specifics are expected next week and thus this decision will be held off until the next meeting.
- c. Will the Trustees approve a request in the amount of \$800 for fiction replacements? Quentin motioned to approve this request, seconded by Bridget and all in favor.
- d. Will the Trustees vote to modify the current COVID policy in the NH ROOM as outlined? Following discussion, Bridget motioned to modify the policy as outlined in the director's report, seconded by Winnie and all in favor.
- e. Will the Trustees vote to accept modifications to the meeting room policies as outlined? Quentin suggested some formatting changes. Following agreement to include a statement indicating that the policy is subject to change based on community health guidelines and best practices, Bridget motioned to accept the modified policy, seconded by Quentin and all in favor.
- f. Will the Trustees vote to reopen the Library meetings rooms to outside groups after the Labor Day Weekend? Renovations are being completed and should be wrapped up after Labor Day. Winnie motioned to reopen the meeting rooms, seconded by Quentin and all in favor.
- g. Will the Trustees vote to provide funds in the amount of \$7,500 to fund the remaining 50% of the replacement carpeting project in the lower level of the library? Quentin motioned to provide the remainder of funds to the vendor, seconded by Winnie and all in favor.
- h. Will the Trustees seek alternate Library Board Trustees? The trustees agreed that having alternates, as many as possible, would be a great idea.

IV. Old or unfinished business

V. New Business

VI. Summary List of decisions made, directives and actions to be completed with deadlines

VII. Announcements- Jean is leaving on the 27th and Kim Inman is returning shortly after. The trustees agree that we have been so very fortunate to have such knowledgeable and hard working staff!

VIII. Next Meeting Date: Sept 16, 2021 @4:00 pm

IX. Adjournment the meeting was adjourned at 5:33 p.m.