

Pease Public Library Board of Trustees

Date: April 21, 2022

Notes taken by Diane Lynch, Library Director

- I. **Call to Order-4:00pm-** Winnie called to order.
 - a. Roll call, introduction of guest, **NICOLE GAUVREAU**, approval of agenda-
 - i. *In attendance:* Winnie Hohlt, Ann Petrou, Amey Bailey, Quentin Blaine, Doug Grant, alternate, acting in place of Charlene Whitman. Diane Lynch, Library Director.
 - b. Correspondence- none
 - c. Public Comment (as allowed by Chair) Nicole Gauvreau, Youth Services Librarian at PPL, addressed the Trustees.
 - i. NG spoke on genrefying the YA and Children's section. Addressed pros and cons. Several trustees expressed sentiments in favor as they had seen this in practice. Some questions were asked and answered regarding how genres were determined and researched.
- II. **Reports**
 - a. Financial (see statements). Quentin reports that finances are in good shape. May need to re-establish "book" account that was closed in 2020. We may need to establish two separate accounts for the credit card and lost/damaged books and fines. May need to have 2 deposits made in the future. Motion to establish a Northway account with Board Chair and/or Board Treasurer as signatories made by Quentin. Seconded by Doug Grant.

Quentin would like to "retire" from his role as Board Treasurer at the end of this FY. He believes we may want to consider the services of an outside bookkeeper to assist w/ finances for the Trustees. He would like to get some quotes. Other Trustees expressed support for this idea.
 - b. Director's Report- (see report)
 - i. Circulation Statistics-
 - ii. Personnel –Non-public, N/A
 - iii. Programming –
 - iv. Maintenance –
- III. **Action Items:** those needing motions and vote
 - a. **Will the Trustees accept the \$63 in donations, and the \$250 in NH Humanities grant monies for a total of \$313?** YES/NO **YES**, all in favor.

- b. **Will the Trustees vote to keep or to remove occupancy limits on meeting rooms?** YES/NO **YES**, voted to remove occupancy limits. Motioned by Quentin, seconded by Amey, all in favor.
- c. **Will the Trustees vote to review the bylaws presented for the next meeting?** YES/NO **YES**, voted to review Bylaws by next meeting, motion by Ann, Doug seconded. All in favor.
- d. **Will the Trustees vote to revert to full hours by staying open until 2pm on Saturdays? (This will make us open 48 hours per week, open 10am-2pm on Saturdays)** YES/ NO **YES**, voted to revert to 10am-2pm hours Saturday. Motion by Amey, seconded by Quentin. All in favor.
- e. **Will the Trustees vote to have the exterior of the building and Highland St sign power-washed (estimated cost \$750)** YES/NO **NO**, instead to do power washing with painting quotes to include power washing. Amey motioned, Winnie seconded, all in favor of postponing until quotes for painting and power washing can be obtained.
- f. **Will the Trustees vote in favor of genre-fying the children's non-fiction section as presented by Nicole G.?** YES/NO **YES**, Quentin motioned to accept, Ann seconded. All in favor.
- g. **Will the Trustees vote to allow the Holderness School faculty members to have library cards at Pease?** YES/NO **NO**, voted to deny Holderness School faculty free cards at Pease. Ann motioned, Winnie seconded. All in favor.

IV. New Business-

V. Summary List of decisions made, directives and actions to be completed with deadlines

VI. Announcements-

VII. Next Meeting Date: May 19, 2022 @4:00 pm

VIII. Adjournment: Motion to adjourn made By Doug Grant. Seconded by Ann Petrou. All in favor. Meeting adjourned at 5:38pm.